

**UNO
2004-2005 OPERATING BUDGET**

OPERATING BUDGET

<u>CORE FUNCTIONS:</u>	<u>CHANGE</u>	<u>DESCRIPTION</u>
INSTRUCTION	1,436,365	Annualized cost of civil service merit increases approved in 2003-04; cost of civil service merit increases applicable to 2004-05; increase in overall operating budget for the Executive MBA Program necessary to adjust expenditures closer to actual realized costs; an internal reallocation of funds to the function of Instruction from Academic Support in the salaries and other charges categories in the amount \$20,547 and \$126,774, respectively, related to year 4 of the Information Technology Initiative; reduced level of support in all expenditure categories for Metropolitan College Non-Credit Programs due to a projected decline in related revenues; an internal reallocation of funds from the function of Instruction (Academic Excellence Fee) to Academic Support (Metropolitan College General Studies Program, Graduate School, Learning Resource Center, and the Earl K. Long Library) in personal services, supplies and expense categories, and capital outlay; new faculty positions in the Colleges of Liberal Arts, Business Administration , and Sciences; increased level of support in the salaries category to supplement the instructional budget for off campus credit course offerings through the Metropolitan College; funding in the amount of \$184,880 to support the UNO Teacher Practitioner Program in the College of Education in conjunction with the U.S. Department of Education Transition to Teaching Grant; increased level of funding in the amount of \$145,000 for the Graduate Enhancement Program in support of graduate assistantships; state appropriated funds in the amount of \$700,000 for the University's Transportation Studies Program in the College of Urban and Public Affairs; increase in funding for library and scientific acquisitions due to an appropriation from the state in the amount of \$31,130; increased funding for hiring of adjunct faculty in the amount of \$240,000; funds in the amount of \$450,000 set aside for faculty development and selected faculty pay adjustments; annualized cost of interim personnel actions which were authorized in 2003-2004; faculty promotions; appropriate adjustment in related benefits category due to increase in faculty and staff salaries; reduction in the amount of \$1,253,000 for positions unfunded in various academic colleges due to faculty retirements; an slight increase in faculty salaries/related benefits for Summer Session 2004; an increase in the employer's contribution for group hospitalization coverage; and an adjustment for the effect of changes in the employer's contribution for both teachers' and state employees' retirement.
RESEARCH	34,587	Internal reallocation of funds to the function of Research from Academic Support in the salaries and other charges categories in the amount of \$52,900 related to year 4 of the Information Technology Initiative; a reduction to the operating budget for the Biotechnology Initiative in the amount of \$144,532 due to a non-recurring carry forward applicable to fiscal year 2003-2004; a reduction in salaries for one position unfunded in the College of Urban and Public Affairs due to a faculty retirement and another position eliminated in the Division of Business and Economic Research; an increase in the employer's contribution for group hospitalization coverage; and an adjustment for the effect of changes in the employer's contribution for both teachers 'and state employees' retirement.
PUBLIC SERVICE	168,098	Annualized cost of civil service merit increases approved in 2003-04; cost of civil service merit increases applicable to 2004-05; an increase in the employer's contribution for group hospitalization coverage; an adjustment for the effect of changes in the employer's contribution for both teachers' and state employees' retirement; and an increased level of support in all expenditure categories at the UNO Lakefront Arena to accommodate the anticipated number of events scheduled for the facility.

ACADEMIC SUPPORT (excl. Library)	599,152	<p>Annualized cost of civil service merit increases approved in 2003-04; cost of civil service merit increases applicable to 2004-05; an internal reallocation of funds in the amount of \$349,000 to the functions of Instruction, Research, and Institutional Support from Academic Support in personal services, supplies and expense categories, and capital outlay related to year 4 of the Information Technology Initiative; an increase in the travel category in the Institutional Effectiveness budget applicable to the SACS Reaffirmation scheduled to take place on the UNO campus in Spring, 2005; an internal reallocation of funds to the function of Academic Support (Metropolitan College General Studies Program, Graduate School, and Learning Resource Center) from the function of Instruction (Academic Excellence Fee) in personal services, supplies and expense categories, and capital outlay; reinstatement of funds applicable to Dean's positions in the Colleges of Business Administration and Liberal Arts which were vacant in fiscal year 2003-2004; reduction for Associate Dean's position unfunded in the College of Engineering due to retirement; annualized cost of interim personnel actions which were authorized in 2003-2004; appropriate adjustment in related benefits category due to increase in staff salaries; an increase in the employer's contribution for group hospitalization coverage; and an adjustment for the effect of changes in the employer's contribution for both teachers' and state employees' retirement.</p>
LIBRARIES	425,718	<p>Annualized cost of civil service merit increases approved in 2003-04; cost of civil service merit increases applicable to 2004-05; a new Assistant Librarian's position; an inflationary adjustment for library journals in the amount of \$177,000 and another \$23,000 in the operating services category for library automation initiatives; an internal reallocation of funds to the function of Academic Support (Earl K. Long Library) from the function of Instruction (Academic Excellence Fee) in professional services, other charges, and capital outlay expense categories; a reduction in salaries (\$56,058) due to the retirement of an Assistant Librarian and a Library Associate; an increase in the employer's contribution for group hospitalization coverage; and an adjustment for the effect of changes in the employer's contribution for both teachers' and state employees' retirement.</p>
SUBTOTAL	2,663,920	
<u>SUPPORT FUNCTIONS:</u>		
STUDENT SERVICES	452,307	<p>Annualized cost of civil service merit increases approved in 2003-04; cost of civil service merit increases applicable to 2004-05; two new counselor positions in the Office of Admissions and an additional \$100,000 in the operating services category to support student recruiting initiatives; two new counselor positions in the Office of Student Financial Aid to foster the goal of enhanced customer service to our students and their parents (ratio of counselors to students in 2003-2004 was 1 to 3,500); increase in the intermittent, student wage, and supplies categories in the Department of Recreation and Intramural Sports related to the operation of the summer sports camp for children; an increase in the Student Orientation budget of \$30,000 in the graduate assistant, operating services, and supplies categories to accommodate the number of students now attending these sessions each semester and permanent funding in the amount of \$19,000 for the Director's position (50% of this position previously funded from restricted student fees); additional funding in the amount of \$18,000 in the Office of International Students and Scholars in the graduate assistant, student wage, and supplies and expense categories necessary to address federal compliance requirements governing the enrollment of foreign students; an increase in the employer's contribution for group hospitalization coverage; and an adjustment for the effect of changes in the employer's contribution for both teachers' and state employees' retirement.</p>

INSTITUTIONAL SERVICES

818,732

Annualized cost of civil service merit increases approved in 2003-04; cost of civil service merit increases applicable to 2004-05; an internal reallocation of funds to the function of Institutional Support from Academic Support in the other charges category in the amount of \$148,779 related to year 4 of the Information Technology Initiative; additional staff support in Accounting Services with emphasis on customer service in the Bursar's area and enhanced efforts in Accounts Receivable related to collection of current student accounts; a new position in the Office of Financial Services assigned to the day-to-day troubleshooting of those problems which arise in PeopleSoft Financials; restoration of funds to the Office of Financial Services for 50% of Associate Comptroller's position previously absorbed from restricted indirect costs; a new Director of Marketing position which will complement UNO's master plan related to student recruiting initiatives and an infusion of operating funds in the amount of \$50,000 to sustain this effort; permanent budget adjustment to Marketing and Communications account in the amount of \$77,000 to absorb the annual cost plus fringe benefits of two marketing positions which are specifically dedicated to Intercollegiate Athletics as allowed by Board of Regents' policy applicable to athletic programs; an increase in funding for the PeopleSoft project related to Version 8 upgrades for Human Resources, Student Administration, and Financials modules; increase in the operating services category in Financial Services in the amount of \$20,000 for the Windstar/PeopleSoft HR/Payroll Interface System (Version 8 upgrade) which addresses federal taxation of foreign nationals (students, employees, and independent contractors); a supplement to the Governmental Affairs budget in the graduate assistant, supplies, and professional services category in the amount of \$12,336 for diversity-related projects overseen by the Vice Chancellor for Governmental, Community, and Diversity Affairs; an adjustment for the projected decrease in legal costs; an adjustment for the increase in the University's annual insurance premium (\$169,753) and the services of the Legislative Auditor's Office (\$22,918); a slight decrease in the University's share of Department of Civil Service fees and an increase in the amount of \$10,605 for the LSU System cost allocation to the UNO campus; a supplement to the Chancellor's housing allowance in the amount of \$10,000 as authorized by the LSU System; an increase in the Motor Pool budget in the amount of \$45,000 by way of transfer from Plant Operations/Maintenance to replace a service vehicle no longer road worthy; a permanent transfer of funds in the salaries category in the Property and Facilities Development account to Plant Operations/Maintenance function for the Interim Assistant Vice Chancellor for Facilities position; restoration of a classified position previously cut in Alumni Affairs and a slight change in the student wage budget for this budget unit and the Office of Development; a permanent transfer of civil service salaries in the amount of \$87,000 plus applicable fringe benefits from University Police to the auxiliary account for Parking, Safety, and Security; permanent transfer of administrative salaries in the amount of \$75,000 plus applicable fringe benefits from University Relations, i.e., the area responsible to oversee Auxiliary operations, to the Auxiliary Management Services account; annualized cost of interim personnel actions which were authorized in 2003-2004; an increase in the employer's contribution for group hospitalization coverage; and an adjustment for the effect of changes in the employer's contribution for both teachers' and state employees' retirement.

SCHOLARSHIPS & FELLOWSHIPS

552,506

Increase in this function attributable to adjustments to existing scholarship and fee exemption programs; additional cash awards; and a required adjustment to all programs as a result of the 3% general fee increase effective Fall Semester, 2004; and an additional set aside for hardship waivers as a result of the increase in student tuition, continuation of the Academic Excellence Fee which was enacted in last fiscal year (Act 1132 of 2003) and the new Operational Fee which was enacted during the 2004 Regular Session (Act 788).

O&M

234,338

Annualized cost of civil service merit increases approved in 2003-04; cost of civil service merit increases applicable to 2004-05; a permanent transfer of funds in the salaries category in the Property and Facilities Development account in Institutional Support in the amount of \$63,691 to Plant Operations/ Maintenance for the Interim Assistant Vice Chancellor for Facilities position; a new nonclassified professional position in Facility Services assigned to coordinate planning efforts related to the disposition of proceeds from the

Series 2004A revenue bond issue pertaining to major repairs and improvements to buildings; a new classified HVAC Refrigeration Mechanic position; a slight increase between fiscal years in the operating services category for campus utilities due to the opening midyear of Kirschman Hall (College of Business Administration) and because of the net savings to the operating budget attributable to reinstatement of the utilities surcharge in the Fall Semester; a decrease in the operating services and professional services categories in the amount of \$627,877 related to an appropriation of funds received from the Interim Emergency Board in 2001-2002 for repair of the high temperature hot water distribution system; an increase in the operating services category in the amount of \$100,000 for plant maintenance; an increase between fiscal years in the operating services category in the amount of \$25,000 related to the annual cost to the University for CERM building operations; initial adjustment of \$151,000 in the operating services category related to the six month cost of building operations related to the midyear opening of Kirschman Hall; permanent funding in the amount of \$51,152 for grounds maintenance on the east campus which includes a full-time classified civil service position; a transfer of funds budgeted in the Unscheduled Plant Maintenance account in the operating services category to the Motor Pool account in Institutional Support for the acquisition of a service vehicle; an increase in the employer's contribution for group hospitalization coverage; and an adjustment for the effect of changes in the employer's contribution for both teachers' and state employees' retirement.

SUBTOTAL	<u>2,057,883</u>
TOTAL E & G EXPENDITURES	4,721,803
HOSPITAL	
TRANSFERS	
OTHER	
TOTAL EXPENDITURES	<u>4,721,803</u>